

PTSA Executive Board Meeting Minutes

July 15, 2013
6:30pm - 8:30pm

ATTENDANCE

Mary O'Driscoll, President
Vice President, Carmen Romero
Vice President of Administration, Alice Witt
Secretary, Drina Henry
Treasurer, Lawrence Friedman
Tisha Maria Cherry, Fundraising Chair
Eric Wilson, Principal

2013-2014 BUDGET REVIEW

A 2013-2014 budget report was distributed and discussed line by line for the upcoming school year. Larry Friedman, the Treasurer, edited the budget spreadsheet with revised data.

The *Mini Grant* budget was increased by \$200 to include Black Saga.

Alice proposed a (Staff vs. Students) soccer game for the Fall.

Academics & Sports Awards Nights entries were separated into the following categories:

Academic Awards
Academic & Arts Night (January)
Sports Activities

International Night - The budget will stay at \$250.

Insurance - The budget proposal is between \$179 - \$200.

Landscaping - Allison Gallispie will take the lead on this.

PTSA Needs - The budget will stay at \$250.

Staff Appreciation - The budget will stay at \$1500 to include: Lunch for Teachers, Back to School Luncheon, Professional Days and Teacher Appreciation Week.

Testing Needs - The budget proposal is \$900 including: MSA snacks, Science MSA, Testing \$300, Limo ride and lunch

(Chipotle) prize \$1500

NAACP Awards & Breakfast - Pat Price proposed an budget increase to \$615 to including:

Snacks, ICP, flyers (\$~70)

Nov. 11th - There's Veteran's day Breakfast Celebration. Feeder schools would be included in the Breakfast. \$150

Movie Night - Food, flyers, ICP and parent food donation (\$80)

Feb. 11th - "Are you Smarter Than a Middle School Student?" (\$75)

March 19th (or March 11th) - Preparing for High School and Beyond (\$70)

May 27th - African American Student Excellence breakfast and speaker (last year was Dr. Bell). (\$170)

PTSA WEBSITE

We need a web master to create a PTSA website. Principal Wilson will consult with Ms. Mitten regarding recreating a website.

Hispanic Heritage Month - \$300 budget proposal

Mary O'Driscoll proposed a coffee event. Ms. Monroe and Carmen Romero will take the lead on the Hispanic Heritage Month events.

SLIGO SCHOOL DIRECTORY

Principal Wilson will locate the draft directory from last year. Drina Henry offered to assist with creating a school directory.

FUNDRAISING (Tisha Maria Cherry)

Reusable bags

The Sligo bags will sell for \$5 (potential profit: \$4.70 per bag) with the Sligo Logo. Tisha will provide sample bags at the next meeting.

Principal Wilson will look into the proper usage of the Sligo Logo according to Montgomery County, Maryland.

Catalog sales (magazines)

The potential profit could be \$4000.

Coffee

Java Joes ground or whole coffee will sell for \$10 (we make \$.75 per bag. The potential profit is \$780).

Dining Out (once a month)

Chipotle (downtown Silver Spring) - possibly in September

We anticipate making \$~2000 in fundraising.

UPCOMING PARENT MEETINGS

July 30 - 6:30pm - 8:00pm - meeting with Principal Wilson

August 22nd - 6th Grade Orientation

Alice Witt will distribute PTSA membership forms. Pat Price will give presentations on NAACP Month activities information.

August 23rd - School Picnic

September 12th - Back To School Night

PTSA Meetings - held on the 2nd Tuesday of every month

September 10th PTSA meeting - Back to School Night.

The budget will be posted online to be voted on in October PTSA meeting.

October 18 - No School Workshops for Teachers.

VOTE - The Minutes from the July 3, 2013 PTSA Executive Meeting were **APPROVED**.

The meeting was adjourned at 8:30pm.

Next meeting PTSA Executive Board Meeting is scheduled for August 7th.

Submitted by Drina Henry, PTSA Secretary